



**Expression Of Interest**

**FOR**

**Organising Adventure Sports**

**At**

**"Mainpat"**

**EOI. NO. : 810**

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1. Notice inviting EOI

**EOI for Organising Adventure Sports at  
"Mainpat "**

Letter No. / 810 / EOI/

Ambikapur, dated 27 / 01 /2018

**Surguja District Administration, Ambikapur** invites Request for Proposal to organise Adventure Sports activities at Mainpat .

Date and time schedule of EOI:

Sr.	Particulars	Date and Time	Venue/web address
1	Date of Publishing of EOI	27.01.2018	Office of District Education Officer
3	Date of submission	12.02.2018 (3:00P.M)	Office of District Education Officer
4	Date for Tender Opening	12.02.2018 (04:00P.M)	Office of District Education Officer

Terms & Conditions:-


EOI must be addressed to District Education Officer, District Surguja, Ambikapur

EOI must be submitted physically at the office of District Education Officer, District Surguja, Ambikapur

No any EOI will be accepted after 03:00 P.M (12/02/2018 ) Office of District Education Officer.

EOI will be opened on 12.02.2018(04:00P.M)

In any dispute hearing will be done under the jurisdiction of Surguja District Court

  
**District Education Officer**  
District Surguja,  
Ambikapur, (C.G.)

## **2. Disclaimer**

- 2.1 The information contained in this Request for Proposal (hereinafter referred to as "EOI") document is provided to the Bidders, by the District Education Officer, Surguja, Ambikapur, Chhattisgarh hereinafter referred to as "DEO", on terms and conditions set out in this EOI document and all other terms and conditions subject to which such information is provided.
- 2.2 The purpose of this EOI document is to provide the Bidder (s) with information to assist in the formulation of Proposals/Bids. This EOI document does not purport to contain all the information each Bidder may require. This EOI document may not be appropriate for all persons, and it is not possible for DEO to consider the business/ investment objectives, financial situation and particular needs of each Bidder who reads or uses this EOI document. Each Bidder should conduct its own investigations and analysis and should assure itself regarding the accuracy and completeness of the information in this EOI document for its own purpose, where deemed necessary obtain clarification from appropriate sources.
- 2.3 District Education Officer, Surguja, Ambikapur, Chhattisgarh makes no representation, or warranty, and shall incur no liability under any law, statutes, rules or regulations as to the accuracy or completeness of the EOI document.
- 2.4 District Education Officer, Surguja, Ambikapur, Chhattisgarh reserves the absolute right to cancel or amend, in part or in full, any part of the EOI document.
- 2.5 The issue of this EOI does not imply that the District Education Officer, Surguja, Ambikapur is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for organising Adventure Sports Activities at Mainpat and the District Education Officer, Surguja, Ambikapur, Chhattisgarh reserves the right to reject all or any of the Bidders or Bids at any point of time without assigning any reason whatsoever.
- 2.6 The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid.
- 2.7 Any subsequent notice regarding this tender shall be uploaded on the website only. Bidders are advised to check website regularly at their convenience.

## **3. Background**

Mainpat Mahotsava is a prestigious event of Surguja District. District administration organise this festival yearly to boost tourism in the district and also for the people of Chhattisgarh

## 4. Eligibility criteria for the Bidder

### 4.1 Eligibility Criteria

The bidder must possess the minimum qualifications, required technical and financial capabilities in providing the services necessary to meet the requirements as described in the EOI. The bidder must also possess the technical know-how and the financial capacity that would be required to successfully provide the requisite manpower, equipment and consumables for cleaning and housekeeping services as sought under this EOI for the entire period of the contract. The bids must be complete in all respects and should cover the entire scope of work as stipulated in the EOI. Invitation to this EOI is open to all bidders who satisfy the eligibility criteria as given below:

Sr.	Particulars	Minimum requirements
4.1.1	Legal entity	Partnership Firm/Proprietorship Firm/Registered Society/ Registered trust/ Co-operative Society/ Partnership (LLP)/Company incorporated, having existence in India for at least 4 years as on 1 <sup>st</sup> January 2018, and they shall be governed by the respective Acts of India relating to these entities.
4.1.2	Nature & Experience of Work	<ol style="list-style-type: none"> <li>Bidder must have the experience of running a permanent adventure sports zone in any district and must have the district administration's permission letter</li> <li>A letter from District Administration confirming that bidder is running following activities in the same district <ul style="list-style-type: none"> <li><b>Air Base Adventure Sports:-</b> <i>Para Sailing, Para Motor, Hot Air Balloon,</i></li> <li><b>Rope Base Adventure Sports:-</b> <i>Rock Climbing, River Crossing, Flying Fox, Rope Walk, Junmaring, Slithering, Repelling</i></li> <li><b>Land Base Adventure Sports:-</b> <i>A.T.V, Go- Kart, Trampoline, Zorbing, Paint Ball, Bungee Jumping, Archery, Dart, Trike Bike</i></li> <li><b>Water Base Adventure Sports:-</b> <i>Water Zorbing, Water Roller, Boating, Rafting</i></li> </ul> </li> <li><b>Bidder must have the experience of organizing adventure sports activities in state level event</b></li> </ol>
4.1.3	Local office	The bidder shall have office/branch in Chhattisgarh and also have the working experience in Chhattisgarh state
4.1.4	Essential registrations	The bidder shall have the following Registrations and details of the same be provided in the technical bid: i. GST Registration . ii PAN Number iii Bank Account

### 4.2 Documents Required

- For Sr. No. 4.1.1, Registration certificate issued under the respective governing act and in case of proprietorship firm shop establishment certificate should be submitted and in case where amendments have been made to the firm, all such deed of amendments; registration certificate from ROF.
- For Sr. No. 4.1.2 relevant experience and work orders clearly specifying the nature of work in the format attached in
- For Sr. No. 4.1.4, Registration certificates/certificate from all the respective departments.

## 5. Selection Process

- 5.1 District Education Officer, Surguja, Ambikapur , Chhattisgarh Ambikapur shall have all the rights to reject the EOI without assigning any reason.
- 5.2 Proposals will be opened at the given time.
- 5.3 On the basis of eligibility criteria 100 marks will be distributed among bidders and E1,E2-----En will be Finalized
- 5.4 After evaluation of proposals all the eligible Bidders will be called for presentation.
- 5.5 Presentation will carry 100 marks, and marks will be given on the basic of no. of games proposed, quality of equipment, promotional plan and business ideas.
- 5.6 Financial proposal will be opened after prevention and it will also carry 100 marks the highest bidder will get 100 marks and will be f1  
Marks for f2=100/f1,s bid amount x f2,s bid amount  
Marks for f3=100/f1,s bid amount x f3 bid amount
- 5.7 Overall highest marks holder will be h1 (Eligibility criteria +Presentation +Financial)

## 6. General Instruction for Bidder

- 6.1 The committee constituted by the Tender Inviting Authority shall evaluate the entire Bidding process with reference to technical requirements and various other commercial criteria given in the Tender Document.
- 6.2 The bidder will have to organize all the activities as mentioned in Annexure 1.
- 6.3 **Technical Bid:**  
The Bidder should submit the documents as a part of Technical bid in **Cover A**. The Technically qualified bids shall be further considered for opening and evaluation of financial bids.
- 6.4 **Financial Bid:**  
The Bidder should upload the financial Bid as **Cover B**  
The financial bid will be opened of all the bidders who qualify in technical bid and the tender will be allotted to the bidder who quotes lowest price in financial bid.
- 6.5 Selection of the entity shall be made on L1 basis (i.e. lower bid price quoted)
- 6.6 All cost needs to be mentioned in Indian Rupees only.
- 6.7 This EOI is to setup, operate and maintain the adventure Zone at Mainpat, Surguja for 05(Five) Years.

## 7. Award of Contract

- 7.1 An agreement will be done between the successful bidder and the Contracting Authority which will clearly lay down the terms & conditions, duration of agreement, payment schedule, penalties and clauses for termination of agreement etc.

## 8. End of Agreement:

The agreement is for the tenure of one year from the signing date. The committee reserves the right to extend it for the other tenure. The agreement may come to an end by the following ways

### 8.1 Force Majeure:

For any reason, if the event ceases to happen, which is beyond the control of either party, when an extraordinary event or circumstance beyond the control of the parties, such as a war, strike, riot, crime, or an event described by the legal term act of

God (hurricane, flood, earthquake, volcanic, etc.), prevents one or both parties from fulfilling their obligations under the contract.

**8.2 Termination :**

Contracting Authority reserves the right to terminate the contract entered into with service provider under the following circumstances:-

- 8.2.1 The Service Provider commits a breach of any of the terms and conditions of the Agreement, general as well as specific.
- 8.2.2 If the Service Provider fails to initiate the assignment.
- 8.2.3 The service provider must follow the safety norms strictly, in case of any mishap the service provider will be sole responsible and will face disciplinary actions.

**Annexure-1**

**Adventure Sports Activities to be performed in MainpatMahotsava**

- **Air Base Adventure Sports:-**

*Para Sailing,*

- **Rope Base Adventure Sports:-**

*Rock Climbing, River Crossing, Flying Fox, Rope Walk, Jummaring, Slithering, Repelling*

- **Land Base Adventure Sports:-**

*A.T.V, Trampoline, Archery, Dart, Badminton,*

- **Water Base Adventure Sports:-**

*Water Zorbing, Water Roller, Boating, Rafting*

**TECHNICAL TENDER FORM**

Date.....

Ref.Your Tender Document No ..... dated .....

To,

.....  
.....  
.....

1. We, the undersigned have examined the above mentioned Tender document. We now offer to Organise Adventure Sports Activities at Mainpat.
2. If our tender is accepted, we undertake to perform the services in accordance with the terms and conditions in the Tender document.
3. We agree to keep our tender valid for acceptance as required in the Tender Document, or for subsequent extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.
4. We further understand that you are not bound to accept the lowest or any tender you may receive against your above referred tender enquiry.
5. We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.
6. We confirm that we fully agree to the terms and conditions specified in above mentioned Tender Document, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation)

**Duly authorised to sign tender for and on behalf of .....(Name of Bidder)**

N.B : The above tender form, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Tender.



**DECLARATION**

1. I, ..... son /daughter of Shri....., proprietor / partner / director / authorized signatory of M/s ....., am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information / documents furnished along with the above applicable are true and authentic to the best of my knowledge and belief. I/we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage liabilities towards prosecution under appropriate law.

**Signature of Authorized Person**

(Name, designation and seal)

**Date :**

**Place :**

N.B : The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Tender.

**FINANCIAL BID**  
(To be printed on letterhead of Bidder)

No	Description	Total Cost (Inclusive of all Taxes for one year)
1.	<b>Air Base Adventure Sports:-</b> <i>Para Sailing,</i>	
2	<b>Rope Base Adventure Sports:-</b> <i>Rock Climbing, River Crossing, Flying Fox, Rope Walk, Jummaring, Slithering, Repelling</i>	
3	<b>Land Base Adventure Sports:-</b> <i>A.T.V, Trampoline, Archery, Dart, Badminton,</i>	
4	<b>Water Base Adventure Sports:-</b> <i>Water Zorbing, Water Roller, Boating, Rafting</i>	
	<b>Total in INR.....</b>	

\* Rate quoted should be inclusive of all taxes as per prevailing Government rules

**Total Charges:**

Amount in words :-
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**Signature of Authorized Person**

**Date :**

**Full Name:**

**Place :**

**Company's Seal:**

**FORMAT OF LETTER OF INTENT**

(On Office letterhead)

Letter No./ / EOI Adventure Sports/Mainpat/2017-18

place...../dated.....

To,

.....  
Subject: EOI No.810 for Hiring of agency to Organise Adventure Sports Activities at Mainpat.  
Reference: You proposal submitted for the same.

With reference to the above, we are pleased to inform you that you have been selected to Organise Adventure Sports Activities at Mainpat round the year as you proposed. I am sure by now you have done the Situation analysis and started the process.

This letter of intent is sent to you to award a work order against your proposal, as the EOI evaluating committee found your proposal suitable for the purpose. Within two days of this notice, you are required to enter into the agreement with the District Education Officer, Surguja, Ambikapur, to get the work order.

**DEO**

District Surguja,  
Ambikapur, (C.G.)

-----  
**Acknowledgement**

We acknowledge the receipt of the letter of Intent No. ----- dated..... on ----- (date).  
We will do all the required formalities as per EOI

Signed-----

Date-----

On behalf of (name of the authority)

Name of the successful bidder and seal

**Annexure 6****DOCUMENTS TO BE SUBMITTED WITH EOI**

<b>Sn</b>	<b>Check list of document</b>	<b>Yes/ No</b>
1	Local office proof or affidavit for opening an office	
2	Certificates – Registrar of firms and societies, & all other essential registrations/ certificates required for providing outsourcing services	
3	Declaration about not blacklisted or no police case for corrupt practices	
4	Scanned copy of PAN card	
5	Relevant experience certificates/document	
6	Work order of a State Level event	
7	GST Certificate	
8	Letter from District administration of your establishment and running activities	